



**FINANCE COMMITTEE MEETING
REMOTE MEETING
Wednesday, December 21, 2022
4:30 p.m.**

AGENDA

PLEASE TAKE NOTICE

DUE TO THE PROVISION OF THE GOVERNOR'S EXECUTIVE ORDERS N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF MENDOCINO TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, THE MCRPD FINANCE COMMITTEE MEMBERS WILL BE PARTICIPATING BY TELECONFERENCE IN THE MCRPD FINANCE COMMITTEE MEETING SCHEDULED FOR December 21, 2022.

In compliance with the Shelter-in-Place Orders of the County and State, this meeting will be closed to the public. The meeting will be accessible to the public via the following URL and sign in code.

- Meeting URL:
<https://us02web.zoom.us/j/87667129252?pwd=TU9Sc25aTE4xb3FMT1Y1NHFUZnVWUT09>
- Meeting ID: 876 6712 9252
- Passcode: 694598
- People who are calling in: Audio conferencing participant will need to call (415) 762-9988 or (646) 568-7788 and follow the verbal direction.

1.0. CALL TO ORDER AND ROLL CALL

2.0 PUBLIC PARTICIPATION NON-AGENDA ITEMS

Public Comment regarding matters on the Finance Committee Meeting Agenda be made by attendees at the teleconference meeting or may be made written and sent to Carly Wells, MCRPD/CVSCC Administrative Supervisor: cwells@mcrpd.us at any time prior to the scheduled meeting. Written comments may also be delivered by using the USPS to 300 S Lincoln St Fort Bragg CA 95437. All comments received prior and during the meeting will be read aloud. The Board is prohibited from discussion or acting on matters not on the agenda but may briefly respond or ask a question for clarification (Government Code 54954.2).

The District appreciates your patience and willingness to protect the health and wellness of our community. If you have any questions regarding this meeting, please contact the Administrative Supervisor by phone at (707) 964-9446 Ext. 106 or by email at cwells@mcrpd.us.

3.0 INFORMATION/DISCUSSION

- 3.1 MCRPD Financial Statement July 2022 (p. 3)
- 3.2 MCRPD Check Register July 2022 (p. 4)
- 3.3 MCRPD Financial Statement August 2022 (p. 5)
- 3.4 MCRPD Check Register August 2022 (p.6-7)

4.0 ADJOURNMENT

NOTICE TO THE PUBLIC

All disabled persons requesting disability related modifications for accommodations including auxiliary aids or service may make such a request in order to ensure full participation in a MCRPD public meeting. Such a request should be made to Moneque Wooden, District Business Manager, 300 South Lincoln St., Fort Bragg, CA 95437.

PLEASE NOTE: At least 48 hours in advance of standing committee meetings, agendas are posted at the District Office, C. V. Starr Community Center, 300 South Lincoln Street, Fort Bragg, California and at mendocoastrec.org; and emailed to individuals upon request and to the Fort Bragg Advocate and Mendocino Beacon.

Description		Current Month Actual	Current Month Budget	Current Month Difference <i>favorable / (unfavorable)</i>	Year to Date Actual	Year to Date Budget	Year to Date Difference <i>favorable / (unfavorable)</i>	Available
Operating Revenue								
Enrichment	1	4,437	4,000	437	10,102	4,000	6,102	15,900
Youth Sports	2	-	1,000	(1,000)	90	1,000	(910)	9,543
Special Events	3	5,945	5,000	945	10,002	5,000	5,002	2,395
Adult Sports	4	400	270	130	445	270	175	13,510
Drop In	5	898	685	213	2,056	685	1,371	9,231
Other Income	6	-	-	-	1,023	-	1,023	16,280
Total Revenue		11,680	10,955	725	23,718	10,955	12,763	66,860
Other Revenues								
Property Tax	7	-	-	-	-	-	-	340,545
Total Other Revenue		-	-	-	-	-	-	340,545
Total Revenues		11,680	10,955	725	23,718	10,955	12,763	407,404
Operating Expense								
Wages and Benefits	8	24,494	26,343	1,849	48,988	26,343	(22,646)	291,618
Programs	9	358	930	572	435	930	495	4,322
Sports	10	1,257	1,240	(17)	4,778	1,240	(3,538)	16,903
Marketing	11	-	100	100	294	100	(194)	3,000
Operations	12	21,604	20,941	(663)	27,687	20,941	(6,746)	72,139
Events	13	2,192	2,550	358	3,228	2,550	(678)	7,808
Other Expenses	14	796	800	4	796	800	4	33,234
Total Operating Expense		50,701	52,904	2,202	86,206	52,904	(33,302)	429,024
Other Expenses								
Area Funding Grant	15	-	-	-	-	-	-	-
Total Other Income / Expense		-	-	-	-	-	-	-
Total Expenses		50,701	52,904	2,202	86,206	52,904	(33,302)	429,024
Net Revenue (Expense)		(39,022)	(41,949)	(1,478)	(62,488)	(41,949)	46,065	(21,619)

- Footnotes
- 1
 - 2
 - 3
 - 4
 - 5
 - 6
 - 7
 - 8
 - 9
 - 10
 - 11
 - 12
 - 13
 - 14
 - 15

**Mendo Coast Rec Park District
Check Register**

For the Period From Jul 1, 2022 to Jul 31, 2022

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
	7/5/22	SAGE 50	1020	3,063.90
DD1426	7/7/22	Employee Payroll	1020	1,391.09
DD1427	7/7/22	Employee Payroll	1020	139.35
DD1428	7/7/22	Employee Payroll	1020	666.53
DD1429	7/7/22	Employee Payroll	1020	634.89
DD1430	7/7/22	Employee Payroll	1020	2,246.14
DD1431	7/7/22	Employee Payroll	1020	47.39
DD1432	7/7/22	Employee Payroll	1020	1,230.15
1699	7/7/22	Employee Payroll	1020	47.39
1700	7/7/22	Employee Payroll	1020	90.88
1701	7/7/22	Employee Payroll	1020	477.40
	7/7/22	Employment Development Dept.	1020	452.90
	7/7/22	EFTPS	1020	2,056.70
1702	7/12/22	Carly Wells	1020	541.80
1703	7/12/22	EDWARD JONES	1020	1,809.60
1704	7/12/22	Elizabeth Collins	1020	238.98
1705	7/12/22	EPIC GRAPHICS	1020	1,122.42
1706	7/12/22	F.B. UNIFIED SCHOOL DISTRICT	1020	3,000.00
1707	7/12/22	Lake County Record-Bee	1020	349.61
1708	7/12/22	JACKSON LAW OFFICE	1020	117.50
1709	7/12/22	Kim Ramey	1020	625.50
1710	7/12/22	Moneque Wooden	1020	40.00
1711	7/12/22	NCSI	1020	55.50
1712	7/12/22	PROVENCHER & FLATT LLP	1020	200.00
1713	7/12/22	REDWOOD COAST REC CENTER	1020	1,250.00
1714	7/12/22	REDWOOD COAST SENIORS	1020	1,250.00
1715	7/12/22	REOALTD	1020	1,338.00
1716	7/12/22	THOMPSON'S PORTASEPTIC	1020	89.94
	7/14/22	Mendocino Community Network	1020	105.64
	7/14/22	CA Dept of Tax & Fee Admin	1020	100.00
DD1433	7/21/22	Employee Payroll	1020	1,222.78
DD1434	7/21/22	Employee Payroll	1020	163.26
DD1435	7/21/22	Employee Payroll	1020	69.43
DD1436	7/21/22	Employee Payroll	1020	1,118.66
DD1437	7/21/22	Employee Payroll	1020	94.77
DD1438	7/21/22	Employee Payroll	1020	2,246.14
1719	7/21/22	Employee Payroll	1020	274.07
1718	7/21/22	Employee Payroll	1020	45.44
1717	7/21/22	Employee Payroll	1020	67.62
	7/21/22	Employment Development Dept.	1020	315.76
	7/21/22	EFTPS	1020	1,687.09
1720	7/22/22	Moneque Wooden	1020	500.00
1721	7/26/22	CAPRI	1020	12,321.50
1722	7/26/22	Carly Wells	1020	125.62
1723	7/26/22	CARPD	1020	2,000.00
1724	7/26/22	CV STARR CENTER	1020	19,007.08
1725	7/26/22	EDWARD JONES	1020	904.80
1726	7/26/22	Elizabeth Collins	1020	131.18
1727	7/26/22	EPIC GRAPHICS	1020	2,418.68
1728	7/26/22	Kim Ramey	1020	214.57
1729	7/26/22	LAFCO	1020	1,445.66
1730	7/26/22	US CELLULAR	1020	446.61
Total				<u>71,599.92</u>

Description		Current Month Actual	Current Month Budget	Current Month Difference <i>favorable / (unfavorable)</i>	Year to Date Actual	Year to Date Budget	Year to Date Difference <i>favorable / (unfavorable)</i>	Available
Operating Revenue								
Enrichment	1	5,665	5,485	180	10,102	9,485	617	15,900
Youth Sports	2	90	120	(30)	90	1,120	(1,030)	9,543
Special Events	3	4,057	3,500	557	10,002	8,500	1,502	2,395
Adult Sports	4	45	-	45	445	270	175	13,510
Drop In	5	1,158	1,000	158	2,056	1,685	371	9,231
Other Income	6	1,023	999	24	1,023	999	24	16,280
Total Revenue		12,038	11,104	934	23,718	22,059	1,659	66,860
Other Revenues								
Property Tax	7	-	-	-	-	340,545	(340,545)	340,545
Total Other Revenue		-	-	-	-	340,545	(340,545)	340,545
Total Revenues		12,038	11,104	934	23,718	362,604	(338,886)	407,404
Operating Expense								
Wages and Benefits	8	24,494	26,343	1,848	48,988	52,685	3,697	291,618
Programs	9	77	150	73	435	1,080	645	4,322
Sports	10	3,521	2,930	(591)	4,778	4,170	(608)	16,903
Marketing	11	294	350	56	294	450	156	3,000
Operations	12	6,082	6,929	847	27,687	27,870	183	72,139
Events	13	1,035	1,000	(35)	3,228	3,550	322	7,808
Other Expenses	14	0	30	30	796	830	34	33,234
Total Operating Expense		35,504	37,732	2,227	86,206	90,635	4,430	429,024
Other Expenses								
Area Funding Grant	15	-	-	-	2,500	-	-	2,500
Total Other Income / Expense		-	-	-	2,500	-	-	2,500
Total Expenses		35,504	37,732	2,227	88,706	90,635	4,430	431,524
Net Revenue (Expense)		(23,466)	(26,628)	(1,293)	(64,988)	271,969	(343,315)	(24,119)

- Footnotes
- 1
 - 2
 - 3
 - 4
 - 5
 - 6
 - 7
 - 8
 - 9
 - 10
 - 11
 - 12
 - 13
 - 14
 - 15

**Mendo Coast Rec Park District
Check Register**

For the Period From Aug 1, 2022 to Aug 31, 2022

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
DD1439	8/4/22	Employee Payroll	1020	1,438.25
1732	8/4/22	Employee Payroll	1020	467.95
DD1440	8/4/22	Employee Payroll	1020	37.02
DD1441	8/4/22	Employee Payroll	1020	1,230.15
1731	8/4/22	Employee Payroll	1020	121.71
DD1442	8/4/22	Employee Payroll	1020	94.77
DD1443	8/4/22	Employee Payroll	1020	2,246.14
	8/4/22	Employment Development Dept.	1020	339.56
	8/4/22	EFTPS	1020	1,797.19
1733	8/11/22	Carly Wells	1020	305.16
1734	8/11/22	Elizabeth Collins	1020	28.30
1735	8/11/22	Kim Ramey	1020	53.00
1736	8/11/22	Moneque Wooden	1020	240.00
1737	8/11/22	Raudio Embroidery	1020	894.25
1738	8/11/22	REOALTD	1020	936.00
1739	8/11/22	THOMPSON'S PORTASEPTIC	1020	179.88
	8/12/22	Mendocino Community Network	1020	116.64
DD1471	8/17/22	Employee Payroll	1020	607.28
DD1472	8/17/22	Employee Payroll	1020	46.54
DD1473	8/17/22	Employee Payroll	1020	183.60
DD1474	8/17/22	Employee Payroll	1020	996.85
DD1475	8/17/22	Employee Payroll	1020	77.56
1741	8/17/22	Employee Payroll	1020	429.31
DD1476	8/18/22	Employee Payroll	1020	659.52
DD1477	8/18/22	Employee Payroll	1020	2,246.14
1742	8/18/22	Employee Payroll	1020	633.58
DD1478	8/18/22	Employee Payroll	1020	725.98
	8/18/22	Employment Development Dept.	1020	345.38
	8/18/22	EFTPS	1020	1,911.17
1743	8/24/22	Carly Wells	1020	294.00
1744	8/24/22	CA Dept of Tax & Fee Admin	1020	374.00
1745	8/24/22	Community Foundation Mendocino County	1020	250.00
1746	8/24/22	CV STARR CENTER	1020	22,689.67
1747	8/24/22	Fort Bragg Girls Softball Association	1020	75.00
1748	8/24/22	Fort Bragg Towing	1020	3,204.81
1749	8/24/22	Kim Ramey	1020	229.68
1750	8/24/22	Moneque Wooden	1020	250.00
1751	8/24/22	REOALTD	1020	2,047.00
1752	8/24/22	US CELLULAR	1020	592.46
1754	8/26/22	Employee Payroll	1020	3,364.01
DD1479	8/31/22	Employee Payroll	1020	494.33
DD1480	8/31/22	Employee Payroll	1020	1,257.93
DD1481	8/31/22	Employee Payroll	1020	537.42
DD1482	8/31/22	Employee Payroll	1020	109.50
DD1483	8/31/22	Employee Payroll	1020	457.28
DD1484	8/31/22	Employee Payroll	1020	1,648.33
DD1485	8/31/22	Employee Payroll	1020	73.26
DD1486	8/31/22	Employee Payroll	1020	521.06
DD1487	8/31/22	Employee Payroll	1020	508.77
DD1488	8/31/22	Employee Payroll	1020	382.35
DD1489	8/31/22	Employee Payroll	1020	328.83
DD1490	8/31/22	Employee Payroll	1020	549.03
DD1491	8/31/22	Employee Payroll	1020	1,968.64
DD1492	8/31/22	Employee Payroll	1020	318.23
DD1493	8/31/22	Employee Payroll	1020	290.95

Mendo Coast Rec Park District
Check Register
For the Period From Aug 1, 2022 to Aug 31, 2022

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
DD1494	8/31/22	Employee Payroll	1020	364.24
DD1495	8/31/22	Employee Payroll	1020	410.38
DD1496	8/31/22	Employee Payroll	1020	711.61
1755	8/31/22	Employee Payroll	1020	280.59
1756	8/31/22	Employee Payroll	1020	191.62
1757	8/31/22	Employee Payroll	1020	448.17
1758	8/31/22	Employee Payroll	1020	236.11
1759	8/31/22	Employee Payroll	1020	212.15
1760	8/31/22	Employee Payroll	1020	212.15
1761	8/31/22	Employee Payroll	1020	198.47
1762	8/31/22	Employee Payroll	1020	1,268.66
1763	8/31/22	Employee Payroll	1020	109.50
1764	8/31/22	Employee Payroll	1020	139.61
Total				66,988.68